

Please call for a
SERVICE REQUEST #
prior to shipping.

PIPETTE MAIL-IN SERVICE REQUEST FORM

Print and Mail with Pipettes to:

Calibration Services

via FedEx or UPS:
600 N. Vaughn Street
Sulphur Rock, AR 72579

via U.S. Postal Service:
P.O. Box 3481
Batesville, AR 72503-3481

Toll Free: (866) 283.6009 / Fax: (870) 793.3369 / Email: pipetterepair@yahoo.com

Contact

Lab Head

Institution

Telephone

Email

Fax #

Department

Complete Return Shipping Address (including building & room#) – No P.O. Boxes:

Purchase Order # OR Credit Card # w/ Exp. Date & VIN Code:

Complete Billing Address (for Purchase Order OR Credit Card):

PLEASE CHECK ONE:

- Complete any repairs necessary after inspection and return
 Inspect and call with estimate before completing repairs

If CALIBRATION CERTIFICATES are required, please complete the following:

- Include "As Found" Calibration Certificates (\$10.00/single and \$30.00/multi)
 Include "As Returned" Calibration Certificates (\$10.00/single and \$30.00/multi)

DATE DUE: 3 months 6 months 12 months

TEST METHOD: _____ (i.e., ASTM, CAP, CLIA, FDA, GLP, GMP, NCCLS, NIDA, ISO or Other)

Specific Problems to Note:

IMPORTANT: INCLUDE SEVERAL OF YOUR TIPS FOR ACCURACY IN CALIBRATION !

Method of Return Shipping (Check One):

- Priority Overnight Std Overnight 2nd Day Air Express Saver